

**BOARD OF WATER AND SOIL RESOURCES  
520 LAFAYETTE ROAD N.  
ST. PAUL, MINNESOTA 55155  
WEDNESDAY, DECEMBER 18, 2013**

**BOARD MEMBERS PRESENT:**

Joe Collins, Jack Ditmore, Chris Elvrum, MDH; Rebecca Flood, MPCA; Christy Jo Fogarty, Sandy Hooker, Paul Langseth, Tom Landwehr, DNR; Tom Loveall, Brian Napstad, Judy Ohly, Tom Schulz, Faye Sleeper, MES; Steve Sunderland, Gene Tiedemann, Gerald VanAmburg,

**BOARD MEMBERS ABSENT:**

Matt Wohlman, MDA

**STAFF PRESENT:**

Mary Jo Anderson, Luke Anderson, Jeannette Austin, Donna Caughey, Steve Christopher, Tom Garry, Travis Germundson, Tim Fredbo, Jim Haertel, Tabor Hoek, John Jaschke, Al Kean, Melissa Lewis, Bill Penning, Mary Peterson, Ron Shelito, Sarah Strommen, Doug Thomas

**OTHERS PRESENT:**

Rosemary Lavin, Hennepin County Environmental Services  
Joel Settles, Hennepin County Environmental Services  
Randy Anhorn, Hennepin County Environmental Services  
Tom Petersen, HCD Consulting Administrator  
LeAnn Buck, MASWCD

**Chair Napstad called the meeting to order at 9:02 AM.**

### **PLEDGE OF ALLEGIANCE**

**\*\* 13-96 ADOPTION OF AGENDA** – Moved by Paul Langseth, seconded by Jack Ditmore, to adopt the agenda as presented. Motion passed on a voice vote.

**\*\* 13-97 MINUTES OF OCTOBER 23, 2013 BOARD MEETING** – Moved by Gene Tiedemann, seconded by Joe Collins, to approve the minutes of October 23, 2013, as presented. Motion passed on a voice vote.

### **PUBLIC ACCESS FORUM**

- Tom Petersen, Hennepin Conservation District (HCD) Consulting Administrator, commented that HCD has a plan to address the petition to discontinue the Hennepin Conservation District.

### **INTRODUCTION OF NEW BWSR EMPLOYEES**

- Luke Anderson, Conservation Easement Technician, St. Paul
- Tom Garry, Conservation Easement Technician, St. Paul
- Jeannette Austin, Grants Compliance Specialist, Brainerd
- Steve Christopher, Board Conservationist, St. Paul

Chair Napstad welcomed new staff to BWSR.

### **REPORTS**

**Chair's Report** – Brian Napstad reported that the Environmental Quality Board (EQB) Silica Sand Subcommittee will meet today at 1:00 PM. The EQB meeting in November had a presentation on historical climatic events. Tom Landwehr summarized how the silica sand mining issue was addressed at the EQB meeting. Chair Napstad reported that the next wetland mitigation meeting will be held on the Iron Range on January 15. Chair Napstad attended the AMC meeting last week.

**Administrative Advisory Committee (AAC)** – Brian Napstad reported that the AAC met this morning; items discussed included board member open appointments, committee reports, and staffing status. BWSR currently has six openings for member appointments for vacancies and terms beginning January 2014; all appointments will be made by the Governor. Openings include: one Soil and Water Conservation District Supervisor Representative; two Watershed District Representatives; two County Commissioner Representatives; and one Elected City Official Representative – Non-Metro. Brian Napstad, Paul Langseth, and Gene Tiedemann terms expire in January 2014; they will continue to serve until notified. Chair Napstad reported that the open appointments announcement was posted in November; however, the applications process remains open. If board members have questions regarding information on the vacancies and application process, contact John Jaschke.

**Executive Director's Report** – John Jaschke reported that BWSR's 2013 Outstanding SWCD Employee Award recipient is Jerad Bach, Blue Earth SWCD. BWSR's 2013 Outstanding WD Employee Award recipient is Cliff Aichinger, Ramsey-Washington Metro WD; and Washington County's Land and Water Legacy Program received the 2013 County Conservation Award from

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AMC. John also recognized that Steve Sunderland was the recipient of MASWCD's SWCD Supervisor of the Year!

John attended the Minnesota River Board meeting on Monday in Olivia. The Minnesota River Board decided to disband due to loss of funding, more information will be provided later.

John reported that Clean Water Fund grant applications greatly exceeded BWSR's available funding, a challenge for the future. Tom Landwehr stated that non-point project and practice funding needs to be greater. The CWF roadmap effort, on the agenda later today, will hopefully assist in the funding process. John stated that the 1W1P initiative may assist with the applications. John reviewed information in board members packets.

**NEW BUSINESS**

**Clean Water Fund Roadmap Presentation** – MPCA Commissioner John Linc Stine and Sarah Strommen, BWSR Assistant Director, provided an update on the status of the roadmap project. At the request of the Clean Water Funded Executive branch agency heads, the Clean Water Fund Interagency Coordination Team launched a project this past June, with the assistance of Environmental Initiative, to establish a Clean Water Fund Roadmap. Sarah recognized the agency leadership of DNR Commissioner Tom Landwehr; MPCA Assistant Commissioner Rebecca Flood; Chris Elvrum, MDH; and MDA. The idea behind the Roadmap is to develop a few key goals and measures for Clean Water Fund implementing agencies to monitor our pace of progress in achieving those goals over the course of the 25 years of constitutional amendment funding; the Environmental Initiative [project web page](#) has more details. While the ultimate goal is to achieve clean, sustainable water resources, the executive branch agencies believe it is important to track progress on a high level, and use this information to make course corrections as we move forward. Discussion followed. Commissioner Stine thanked agency staff for working on this challenging project. Chair Napstad thanked Commissioner Stine and Sarah for their informative presentation.

**Dispute Resolution Committee** – Travis Germundson provided a status report of appeals.

**Grants Program & Policy Committee** – Paul Langseth reported that the Grants Program & Policy Committee will meet in January, date to be determined.

**Public Relations, Oversight & Strategic Planning Committee** – Jack Ditmore reported that a recommendation is on the agenda later today. The Public Relations, Oversight & Strategic Planning Committee will meet on January 21, 2014; 5:30 – 7:30 PM.

**RIM Reserve Management Planning Committee** – Gene Tiedemann reported that the RIM Reserve Management Planning Committee met yesterday, recommendations are on the agenda later today.

**Drainage Work Group** – Al Kean reported that the Drainage Work Group met on December 12; discussion included upcoming forums; the draft Nutrient Reduction Strategy; considerations for Section 103E.015; and drainage system assessments to road authorities. The next Drainage Work Group meeting is January 9, 2014.

Chair Napstad called for a break in the meeting at 10:27AM. The meeting reconvened at 10:42 AM.

***Metro Region Committee***

**Hennepin County Petition to Discontinue the Hennepin Conservation District** – Jim

Haertel reported that in the Board packet is the draft Order based on the Metro Region Committee's recommendation and in your folder is Hearing Exhibit #15.

The Hennepin County Board of Commissioners submitted a petition to discontinue the Hennepin Conservation District and transfer the duties and authorities of the District to the Hennepin County Board of Commissioners.

Legislation was adopted last spring that allowed Hennepin County to submit the petition that is before the Board today. The petition lists about a dozen reasons that support the petition. The reasons are listed in the draft Order under Finding of Fact number 2.

The legislation that was adopted is codified in Minnesota Statutes section 383B.761. Subdivision 2 sets forth the Standard of Review that the BWSR Board must follow in making a decision on the petition. The Standard of Review references Minnesota Statutes section 103C.005, which is the State Soil and Water Conservation Policy. There are eight major items listed in that Policy and all of the items relate to soil and water conservation measures. The State Soil and Water Conservation Policy and the Standard of Review are in Finding of Fact number 7 in the draft Order.

The standard of review in Minn. Stat. § 383B.761, subd. 2 reads as follows:

The Minnesota Board of Water and Soil Resources shall review the petition submitted under subdivision 1 to determine whether progress toward the goals identified in section 103C.005 can be achieved by discontinuing the Hennepin Soil and Water Conservation District and transferring the duties and authorities of the district to the Hennepin County Board of Commissioners. If the Board of Water and Soil Resources determines that progress toward the goals identified in section 103C.005 can be achieved by the discontinuance of the district and the transfer of district duties and authorities to the Hennepin County Board of Commissioners, the Board of Water and Soil Resources shall order the discontinuance of the Hennepin Soil and Water Conservation District.

For the past decade the Hennepin County Environmental Services Department has been delivering conservation services and carrying out many of the duties commonly undertaken by soil and water conservation districts in the Twin Cities metropolitan area. They are listed on Exhibit 15 that you have a copy of. Because of this, it is extremely likely Hennepin County will continue to do this work in the future. Thus, it is very reasonable to expect Hennepin County can make progress towards achieving the goals in the State Soil and Water Conservation Policy. According to the Standard of Review, if the Board determines that Hennepin County can make progress towards achieving the goals in the State Soil and Water Conservation Policy then the Board must discontinue the district.

The Metro Region Committee presided over a public hearing on October 21<sup>st</sup>. The hearing record contains both support for, and opposition to, the Petition. The hearing record clearly supports that Hennepin County can deliver conservation services and carry out the duties of the Hennepin Soil and Water Conservation District. Nothing in the hearing record indicates Hennepin County cannot deliver conservation services or that Hennepin County cannot carry out the functions of the Hennepin Soil and Water Conservation District. That is the information to be considered under the Standard of Review in this matter.

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Much of the opposition to the Petition in the hearing record focuses on a precedent being set by approval of the Petition, that other soil and water conservation districts in the state have been defunded by counties but still exist, the assistance the District has given, and the importance of the partnership between a county board of commissioners and a district board of supervisors. Although important, none of those factors are given weight under the Standard of Review that is set forth in statute.

Staff find progress toward the goals identified in the State Soil and Water Conservation Policy can be achieved by discontinuing the District and transferring the duties and authorities of the District to Hennepin County because Hennepin County staff for the past decade has been delivering conservation services and carrying out many of the duties of soil and water conservation districts in the metropolitan area. Therefore, the proposed discontinuance of the District and the transfer of duties and authorities from the District to Hennepin County would be substantially consistent with the purposes and requirements of Minnesota Statutes section 383B.761. Staff recommend the discontinuance of the District and the transfer of all duties and authorities of the District to Hennepin County be approved as proposed in the Petition, that the District's Board of Supervisors must transfer all assets of the District to Hennepin County within 60 days of the date of the BWSR Board Order, and that the discontinuance of the District and the transfer of duties and authorities to Hennepin County is effective the day the transfer of all assets of the District to Hennepin County is completed and no later than 60 days from the date of the BWSR Board Order.

If the District is discontinued the statute sets forth two different avenues for reestablishment of the District without a referendum. Hennepin County may petition BWSR to reestablish the District. Alternatively, BWSR may give notice to Hennepin County of corrective actions and time to implement corrective actions. After the time to implement the corrective actions has passed, BWSR may reestablish the District if it determines the goals identified in the State Soil and Water Conservation Policy are not being achieved. Thus, a discontinuance of the District and the transfer of duties and authorities of the District to Hennepin County is in place until such time as the District may be reestablished under Minnesota Statutes section 383B.761, subd. 6.

The Metro Region Committee met on December 3, 2013 and decided with a unanimous vote to recommend to the full Board approval of the Petition per the attached draft Order.

Note the two references to 60 days are from the requirements in Minnesota Statutes section 383B.761.

\*\* Steve Sunderland stated his concern for precedent being set. Joe Collins commended Jim Haertel for his excellent work on this issue. Joe's concern is for precedence, also the requirement to decide if the County can meet statutory requirements. Moved by Joe Collins, seconded by Rebecca Flood, that the Board orders that the Hennepin Soil and Water Conservation District, d/b/a Hennepin Conservation District, (District) is discontinued and all the duties and authorities of the District are transferred in their entirety to the Hennepin County Board of Commissioners effective the day the District's Board of Supervisors completes the transfer of all assets of the District to the Hennepin County Board of Commissioners and no later than 60 days from the date of this Order.

The discontinuance of the Hennepin Soil and Water Conservation District and the transfer of duties and authorities of the District to the Hennepin County Board of Commissioners is in place

until such time as the District may be reestablished under Minnesota Statutes § 383B.761, subdivision 6.

Discussion followed. Paul Langseth does not support the resolution due to the compromised position HCD faces and the fact that HCD is a locally elected board. Tom Schulz also expressed his concern with the way this matter transpired. Chair Napstad clarified that the decision is only to HCD according to the narrow statutory language. Motion passed on a voice vote.

13-98

***Southern Region Committee***

**Big Stone County Local Water Management Plan Update** – Steve Sunderland reported that Big Stone County submitted their Local Water Management Plan Update for final State review on September 6, 2013. The Southern Region Committee met on November 7, 2013, reviewed the Plan update and recommends approval of the Big Stone County Local Water Management Plan Update. Moved by Steve Sunderland, seconded by Paul Langseth, to approve the update of the Big Stone County Local Water Management Plan 2014 - 2023 with a required update of the Implementation Section (Goals, Objectives, and Action) to be completed by December 18, 2018. Motion passed on a voice vote.

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13-99

**Chippewa County Local Water Management Plan Update** – Steve Sunderland reported that Chippewa County submitted their Local Water Management Plan Update for final State review on September 4, 2013. The Southern Region Committee met on November 7, 2013, reviewed the Plan update and recommends approval of the Chippewa County Local Water Management Plan Update. Moved by Sandy Hooker, seconded by Paul Langseth, to approve the update of the Chippewa County Local Water Management Plan 2013 – 2023 with a required update of the Implementation Section (Goals, Objectives, and Action) to be completed by December 18, 2018. Motion passed on a voice vote.

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13-100

**Lac qui Parle County Local Water Management Plan Update** – Sandy Hooker reported that Lac qui Parle County submitted their Local Water Management Plan Update to the Board for final State review on September 6, 2013. The Southern Region Committee met on November 7, 2013, reviewed the Plan update and recommends approval of the Lac qui Parle County Local Water Management Plan Update. Moved by Sandy Hooker, seconded by Chris Elvrum, to approve the update of the Lac qui Parle County Local Water Management Plan 2014 – 2023 with a required update of the Implementation Section (Goals, Objectives, and Action) to be completed by December 18, 2018. Motion passed on a voice vote.

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13-101

**Swift County Local Water Management Plan Update** – Tom Loveall reported that Swift County submitted their Local Water Management Plan Update to the Board for final State review on September 6, 2013. The Southern Region Committee met on November 7, 2013, reviewed the Plan update and recommends approval of the Swift County Local Water Management Plan Update. Moved by Tom Loveall, seconded by Sandy Hooker, to approve the update of the Swift County Local Water Management Plan 2014 – 2023 with a required update of the Implementation Section (Goals, Objectives, and Action) to be completed by December 18, 2018. Motion passed on a voice vote.

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13-102

**Renville County Soil and Water Conservation District (SWCD) Nomination Districts Resolution** – Paul Langseth reported that Renville County SWCD approved a Nomination Districts Resolution on August 15, 2013, which proposed to change nomination districts for the Renville County SWCD supervisor seats. The proposed Nomination Districts will provide

consistent and equal distribution of township representation in the County. The Southern Region Committee met on November 7, 2013, discussed the Resolution, and unanimously voted to recommend approval of the Renville County SWCD Nomination Districts Resolution. Moved by Paul Langseth, seconded by Chris Elvrum, to approve Renville County SWCD Nominations Districts Resolution. Motion passed on a voice vote.

**Houston County Local Water Management Plan Amendment** – Chris Elvrum reported that the Southern Region Committee met on November 7, 2013, reviewed the Plan amendment, and recommends approval of the Houston County 2013 - 2017 Local Water Management Plan Amendment. Moved by Chris Elvrum, seconded by Steve Sunderland, to approve the 2013 Amendment of the Houston County Local Water Management Plan for 2013-2017. Houston County will be required to provide for a complete update of its Water Management Plan prior to December 31, 2017. Motion passed on a voice vote.

**Nobles County Local Water Management Plan Amendment** – Paul Langseth reported that the Southern Region Committee met on November 7, 2013, reviewed the Plan amendment, and recommends approval of the Nobles County 2013 - 2018 Local Water Management Plan Amendment. Moved by Paul Langseth, seconded by Tom Loveall, to approve the 2013 Amendment of the Nobles County Local Water Management Plan for 2013 – 2018. Nobles County will be required to provide for a complete update of its Water Management Plan prior to March 25, 2019; and authorize staff to confirm the dates to ascertain the actual date on the Order. Motion passed on a voice vote.

*(Note: Staff contacted Mark Hiles, he confirmed the dates listed are correct as stated on the original Order, in effect until March 25, 2019.)*

#### **Public Relations, Oversight and Strategic Planning (PROSP) Committee**

**One Watershed, One Plan Implementation** – Jack Ditmore acknowledged the work of the Committee members and staff. Doug Thomas reported that the requested One Watershed, One Plan agenda item represents the first formal steps that the Board is being asked to take in the development and implementation of the One Watershed, One Plan Program since the June 26, 2013 Board Workshop. At the workshop the Board concurred with a general outline for development of the program that included developing a set of guiding principles, operating procedures, and a pilot/test program. Since then Board staff, the Senior Management Team, and the Public Relations Oversight and Strategic Planning (PROSP) Committee have developed and recommend:

- 1) Adoption of the One Watershed, One Plan Guiding Principles dated November 14, 2013;
- 2) Adoption of the draft One Watershed, One Plan suggested boundary framework map, dated October 23, 2013; and authorize staff to initiate a 60-day formal review and comment period for the purpose of seeking review and comment prior to formal adoption of a final suggested boundary framework map at a later date;
- 3) Adoption of the One Watershed, One Plan types for pilot watersheds; a) Water Quality Implementation Plan; b) Priority Concerns Watershed Implementation Plan; c) Comprehensive Watershed Management Plan; and
- 4) Authorization for staff to finalize, distribute and promote a Request for Interest (RFI) for the One Watershed, One Plan Pilot Program.

Doug stated that advancing the required suggested boundary framework and plan types for the pilot watersheds are necessary at this point in time if we are to stay on course for selecting the pilot watershed areas in June of 2014. There are a still number of remaining policy questions, operating procedures, and standards that are needed prior to initiation of the pilot watersheds and final program and which will continue to take place in the coming months. These additional work products will utilize a staff workgroup, local government roundtable workgroup and the PROSP Committee in their development. Moved by Jack Ditmore, seconded by Christy Jo Fogarty, to approve the Public Relations, Oversight and Strategic Planning Committee's recommendation of the One Watershed, One Plan Implementation as presented. Discussion followed. John Jaschke thanked Doug and Melissa Lewis for their outstanding efforts on the 1W1P. Motion passed on a voice vote. Chair Napstad thanked everyone for their work on this effort.

***RIM Reserve Management Planning Committee (RRMPC)***

**Resolutions Authorizing RIM-WRP, RIM Buffers, RIM Wellhead Protection, RIM ACUB and RIM Wild Rice Programs** – Bill Penning reported that the RRMPC met on December 17, 2013, reviewed and recommend approval of the RIM-WRP, RIM Buffers, RIM Wellhead Protection, RIM ACUB and RIM Wild Rice resolutions that provide general authorization for these programs. The purpose of this request is to authorize standing resolutions for each program that establish and set the broad parameters for each program. These resolutions will remain in effect regardless of the year and/or source of funding until substantial material changes occur in the program that would cause staff to seek an amended resolution. Periodic program updates will be given to the RRMPC and to the Board. Tom Landwehr supports the efforts of the resolutions. The RIM-WRP Resolution, page one, third Whereas, the word 'National' should be changed to 'Natural'. The RIM Wild Rice Resolution, page one, second Whereas, the word 'rural' will be deleted. It was noted that Board action on one Resolution will approve all five program resolutions. Moved by Gene Tiedemann, seconded by Paul Langseth, to approve the RIM Reserve Management Planning Committee's recommendation authorizing approval of the RIM-WRP, RIM Buffers, RIM Wellhead Protection, RIM ACUB, and RIM Wild Rice Programs Resolutions. Motion passed on a voice vote.

**Resolution Authorizing the RIM – Grasslands for the Future Pilot Project** – Bill Penning reported that the RIM Reserve Management Planning Committee met and recommends approval to authorize the RIM - Grasslands for the Future Pilot Project resolution that provides authorization for this program. The RIM - Grasslands for the Future Pilot Project was approved by the Lessard-Sams Outdoor Heritage Council (LSOHC) and the Legislature, and funding was appropriated to BWSR on July 1, 2013. This pilot project will utilize RIM or Minnesota Land Trust easements in cooperation with The Conservation Fund to protect priority grasslands and utilize conservation grazing plans to manage the vegetation to optimize wildlife habitat while providing numerous other benefits. Moved by Tom Schulz, seconded by Rebecca Flood, to approve the resolution authorizing staff to: 1) Utilize appropriated funds to implement the RIM-Grasslands for the Future Pilot Project; 2) Make payments to MLT when they are acquiring the easement; and 3) Work with MLT and TCF to develop program guidelines and outreach efforts focused on priority grassland landscapes. Discussion followed. Motion passed on a voice vote.

**Resolution Authorizing RIM Standard Easement Payment Rates** - Bill Penning explained that the RIM Reserve Management and Planning Committee met, reviewed, and recommends authorization for staff to establish RIM standard easement payment rates. The standard rates

will utilize township land values as established by the Department of Revenue and posted on the University of Minnesota Land Economics website as the basis for determining the rates.

\*\* Tom Landwehr supports this Resolution. Moved by Paul Langseth, seconded by Judy Ohly, to approve and establish RIM standard easement payment rates that best approximate 90% of land value for permanent easements on land with cropping history and 60% of land value for permanent easements on lands without cropping history, subject to the following factors: 1) The township land values as established by the Department of Revenue and posted on the University of Minnesota Land Economics website shall be used as the basis for determining payment rates; and 2) The payment rate maximum in Hennepin and Ramsey Counties will not exceed the highest average township rate from any of the other surrounding seven metro counties due to a limited number of tillable land acres, and values that are influenced by development potential; and 3) The payment rate maximum for the other five Twin Cities metro counties (Anoka, Carver, Dakota, Scott and Washington) will not exceed the average Scott County rate to more accurately reflect tillable values. Motion passed on a voice vote.

13-109

**RIM Easement Alteration** – Bill Penning introduced Tim Fredbo. Tim explained that the RRMPC met, reviewed, and recommends approval of the CREP easement alteration, and authorizes the easement staff to modify the easement 17-31-01-01 in Cottonwood County. The alteration was requested by the landowner and is consistent with the requirements of the Easement Alteration Policy. Moved by Gene Tiedemann, seconded by Gerald VanAmburg, to approve the alteration of RIM easement 17-31-01-01 as presented, and authorizes staff to work with Mr. Zieske, and Cottonwood SWCD staff to officially amend the necessary RIM easement documents. Discussion followed. Motion passed on a voice vote.

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13-110

## **AGENCY REPORTS**

**Minnesota Department of Health (MDH)** – Chris Elvrum reported that he and other agency board members attended the Environmental Initiative’s Policy Forum “Seizing Opportunities for Integration in Groundwater Management” on December 17. Chris proposed having a groundwater management presentation at a future Board meeting.

**Minnesota Department of Natural Resources (DNR)** – Tom Landwehr stated that he also attended the Environmental Initiative’s Policy Forum on groundwater management. Tom reported that DNR is engaged in a new endeavor of groundwater protection and management, conservation delivery systems protection, working with local units of government on groundwater and surface water to device strategies in three pilot areas; he will provide more information later.

Tom reported that DNR is seeking public review and input of the proposed PolyMet Mining project, NorthMet Supplemental Draft Environmental Impact Statement (SDEIS). Public meetings will be held in January.

Tom reported that the DNR Roundtable will be held January 9-10, 2014, at the Ramada in Bloomington. Board members are invited to attend; let John Jaschke know if you plan to attend.

**Minnesota Extension Service (MES)** – Faye Sleeper reported that MES and the Department of Agriculture are partnering to pay for research on ag water quality programs; a good educational opportunity.

**Minnesota Pollution Control Agency (MPCA)** – Rebecca Flood reported the public notice on the Nutrient Reduction Strategy is open for comments.

**ADVISORY COMMENTS**

**Minnesota Association of Soil and Water Conservation Districts (MASWCD)** – LeAnn Buck commented on the water governance study on essential services; MASWCD is meeting with AMC and MAWD on January 29 to discuss roles. LeAnn reported that the Local Government Roundtable met yesterday. LeAnn thanked Doug Thomas for his work on 1W1P. Funding is an issue; the need for staffing for example; how much funding goes into civic engagement versus projects. LeAnn thanked Faye Sleeper and the U of M for partnering on education issues. LeAnn thanked agencies for assistance with the MASWCD convention.

Paul Langseth attended the AMC and MAWD conventions; great opportunity to discuss issues; he encouraged board member attendance in the future.

**UPCOMING MEETING**

- Next BWSR Board Meeting, January 22, 2014, St. Paul

Chair Napstad thanked everyone for their efforts in 2013 and wished everyone Happy Holidays.

Chair Napstad adjourned the meeting at 12:30 PM.

Respectfully submitted,



Brian Napstad  
Chair