



WCA 101 – BWSR Academy

Session I – Training Workbook

October 28-30, 2013

Section 1 – WCA Purpose and Scope

WCA Purpose (8420.0100)

1. WCA legislation passed in _____.
2. Wetlands provide _____.
3. No-net-loss is in the _____.
4. WCA's purpose:
 - _____
 - _____
 - _____
 - _____
5. Sequencing steps in priority order:
 - _____
 - _____
 - _____
6. WCA Roles:
 - Administrate _____
 - Oversight _____
 - Enforcement _____

WCA Scope (8420.0105)

1. WCA **Regulates**:
 - _____
 - _____
 - _____
2. Excavation is regulated when:
 - In permanently and semipermanently flooded areas of Type _____ wetlands.

- Excavation in any wetland if excavation results in:
 - _____
 - _____
 - _____

3. WCA does **not regulate**:
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
4. Questions to consider when initially evaluating a WCA issue:
 - Does the activity affect a _____?
 - Is the activity _____?
 - Does the activity result in an _____?

Section 2 – LGU Duties and Procedures

Determining LGU (8420.0200, Subp. 1)

1. Outside 7-county metro
 - _____
 - _____
2. Inside 7-county metro
 - _____
 - _____
 - _____

3. State land
 - _____
4. Permit to mine or Calcareous fens
 - _____
5. If 2 jurisdictions, LGU is the one with _____ authority.

LGU Duties (8420.0200, Subp. 2)

1. _____.
2. _____.
3. _____.
4. _____.
5. _____.
6. _____.
7. _____.
8. _____.
9. _____.

Failure to Apply (8420.0200, Subp. 3)

1. BWSR may impose a _____ day moratorium
2. No WCA decisions can be made until moratorium lifted by _____.

TEP Procedures (8420.0240)

1. TEP members consists of:
 - _____
 - _____
 - _____
 - _____
2. _____ members must be knowledgeable in the USACOE 1987 Wetland Delineation Manual.
3. TEP, if requested by LGU, must make technical findings (Findings of Fact).
4. LGU may approve based on TEP recommendation.
5. _____ person(s) from TEP needs to have been onsite.

LGU Application & Decision Procedures (8420.0255)

1. Application is formal request for a _____ by LGU.
2. Decision types:
 - _____
 - _____
 - _____
 - _____
 - _____
 - _____
3. LGU has _____ days to determine if application is incomplete.

Summary of WCA Timelines	
LGU Action	Time limit
Complete Application Determination	15 business days
Notice of Application Mailing	15 business days
Decision Making Period	60 calendar days
Extension of Decision Making Period	60 calendar days
Notice of Decision Mailing	10 business days
Appeal Period	30 calendar days
Decision Validity	5 years
Record Keeping Requirement	10 years

4. Review Notice of Application handout
5. Review Notice of Decision handout

Summary of LGU Application Types

Decision Type	NOA Required	NOD Required	Minimum Comment Period
Boundary & Type	Yes	Yes	15 business days
No – Loss	No	Yes	NA
Exemption	No	Yes	NA
Sequencing Plan	Yes	Yes	15 business days
Replacement Plan	Yes	Yes	15 business days
Bank Plan	Yes	Yes	15 usiness days

6. Previously Approved Applications may be completed under rules in effect when _____
_____,
provided the LGU's approval is still valid.
7. Unless otherwise specified, an LGU decision is valid for _____ years.

Section 3 – Application Requirements and Project Standards

See pages 27-31 and checklist available on BWSR website under forms

Section 4 – No-Loss Criteria (8420.0415)

Activities in a wetland that do not result in _____
_____.

1. Will not _____ a wetland.
2. Excavation limited to removal of sediment or _____.
3. Water level management done for maintenance, or vegetation or _____ management.
4. Part of approved _____ plan.
5. Excavation limited to removal of sediment in wetlands utilized as _____ basins.
6. Emergency repair.
7. Temporary access for _____.
8. Temporary impact if:
 - Returned to _____.
 - Completed within _____ months.
 - Landowner provides _____.
 - Can claim once every _____ years.

Section 5 – Exemption Criteria (8420.0420)

Refer to 8420.0420 and the exemption quick reference handout provided for details.

Agriculture (8420.0420, Subp. 2)

1. Type 1 or 2 planted _____ years prior to 1991.
2. Type 1 or Types 2 or 6 basins < two acres in size on agricultural _____ land.
3. _____ conservation practices.
4. Wheeled _____.
5. _____.
6. _____ production.
7. Farm program MOU with _____.

Drainage (8420.0420, Subp. 3)

1. Public drainage system _____.
2. Non-public drainage system _____.
3. Planted _____ prior years.
4. _____ from public system.

Federal Approvals (8420.0420, Subp. 4)

Impacts authorized by the _____ under Section 404 or Section 10.

Restored wetlands (8420.0420, Subp. 5)

1. Draining wetlands restored or created for conservation under _____.
2. Draining wetlands restored or created by the _____.

Utilities (8420.0420, Subp. 6)

1. Utility lines, including pipelines, if impacts avoided and minimized and affect less than _____ acre.
2. Upgrading existing _____.

Forestry (8420.0420, Subp. 7)

_____ solely constructed and primarily used for forestry.

De Minimis (8420.0420, Subp. 8)

For multiple owners, use base de minimis or _____ percent, whichever is less, for multiple owners.

Cumulative impact since January _____.

Wildlife Habitat (8420.0420, Subp. 9)

Lesser of ½ acre or _____ percent, for primary purpose of wildlife habitat improvement.