



DATE: October 13, 2014

TO: Board of Water and Soil Resources' Members, Advisors, and Staff

FROM: John Jaschke, Executive Director 

SUBJECT: BWSR Board Meeting Notice – October 22, 2014

The Board of Water and Soil Resources (BWSR) will meet on Wednesday, October 22, 2014, beginning at 9:00 a.m. The meeting will be held in the lower level Board Room at 520 Lafayette Road N., St. Paul. Parking is available in the lot directly in front of the building (see hooded parking area).

The following information pertains to agenda items:

**NEW BUSINESS**

1. **2014 Grants Monitoring Report** – On June 22, 2011, to ensure its compliance with Office of Grants Management policies established by the Department of Administration, the Board adopted the Grants Monitoring, Reconciliation and Verification Policy. The policy calls for a report on grants monitoring activities to be delivered to the Board annually. This 2014 report includes data on the monitoring of 2013 grant activity that occurred by the February 3, 2014 reporting deadline. The report will also include data on the grant verification visits that are an important part of the overall policy, and look ahead to the next steps in grants monitoring, reconciliation, and verification in BWSR. **INFORMATION ITEM**
2. **Open Meeting Law Workshop** – A representative from the Department of Administration will lead a training session for BWSR Board members on Minnesota’s Open Meeting Law. This presentation will cover general information on Open Meeting Law requirements customized to the Board’s operating procedures. **INFORMATION ITEM**
3. **BWSR Pollinator Initiative and Tools** – In 2013, BWSR Technical Services staff started to develop resources to assist local government partners in supporting pollinator habitat in their areas. A Pollinator Plan was developed in April of 2014 that detailed our agency’s efforts to date, and this month BWSR launched a pollinator initiative and webpage to provide additional pollinator resources for our conservation partners. **INFORMATION ITEM**
4. **2015 Proposed BWSR Board Meeting Schedule** – The Board meets the fourth Wednesday of the month (unless noted). The proposed meeting dates for 2015 will be considered for adoption. **DECISION ITEM**

If you have any questions regarding the agenda, please feel free to call me at 651-296-0878. The Board meeting will adjourn about noon. I look forward to seeing you on October 22<sup>nd</sup>!

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BOARD OF WATER AND SOIL RESOURCES  
520 LAFAYETTE ROAD N.  
LOWER LEVEL CONFERENCE ROOM  
ST. PAUL, MINNESOTA 55155  
WEDNESDAY, OCTOBER 22, 2014

PRELIMINARY AGENDA

9:00 AM CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

MINUTES OF SEPTEMBER 24, 2014 BOARD MEETING

PUBLIC ACCESS FORUM (10-minute agenda time, two-minute limit/person)

**REPORTS**

- Chair & Administrative Advisory Committee – Brian Napstad
- Audit & Oversight Committee – Brian Napstad
- Executive Director – John Jaschke
- Dispute Resolution Committee – Gerald Van Amburg
- Grants Program & Policy Committee – Steve Sunderland
- RIM Reserve & Soil Conservation Committee – Gene Tiedemann
- Water Management & Strategic Planning Committee – Jack Ditmore
- Wetlands & Drainage Committee – Gerald Van Amburg
- Drainage Work Group – Tom Loveall/Al Kean

**NEW BUSINESS**

1. 2014 Grants Monitoring Report – Tim Dykstal – **INFORMATION ITEM**
2. Open Meeting Law Workshop – Stacie Christensen, Department of Administration - **INFORMATION ITEM**
3. BWSR Pollinator Initiative and Tools – Dan Shaw – **INFORMATION ITEM**
4. 2015 Proposed BWSR Board Meeting Schedule – John Jaschke – **DECISION ITEM**

### **AGENCY REPORTS**

- Minnesota Department of Agriculture – Matthew Wohlman
- Minnesota Department of Health – Chris Elvrum
- Minnesota Department of Natural Resources – Tom Landwehr
- Minnesota Extension Service – Faye Sleeper
- Minnesota Pollution Control Agency – Rebecca Flood

### **ADVISORY COMMENTS**

- Association of Minnesota Counties – Julie Ring
- Minnesota Association of Conservation District Employees – Matt Solemsaas
- Minnesota Association of Soil & Water Conservation Districts – LeAnn Buck
- Minnesota Association of Townships – Sandy Hooker
- Minnesota Association of Watershed Districts – Ray Bohn
- Natural Resources Conservation Service – Don Baloun

### **UPCOMING MEETINGS**

- Next BWSR Board Meeting, December 17, 2014, St. Paul
- BWSR Academy, October 28-30, 2014, Breezy Point, Brainerd
- MAWD Annual Convention, December 4-6, Alexandria
- MASWCD Annual Convention, December 7-9, Bloomington
- AMC Annual Convention, December 8-9, St. Cloud

Noon      **ADJOURN**

**BOARD OF WATER AND SOIL RESOURCES  
520 LAFAYETTE ROAD N.  
LOWER LEVEL CONFERENCE ROOM  
ST. PAUL, MINNESOTA 55155  
WEDNESDAY, SEPTEMBER 24, 2014**

**BOARD MEMBERS PRESENT:**

Joe Collins, Jill Crafton, Jack Ditmore, Chris Elvrum, MDH; Doug Erickson, Rebecca Flood, MPCA; Sandy Hooker, Kathryn Kelly, Tom Landwehr, DNR; Tom Loveall, Brian Napstad, Neil Peterson, Tom Schulz, Rob Sip, MDA; Faye Sleeper, MES; Steve Sunderland, Gene Tiedemann, Gerald Van Amburg

**BOARD MEMBERS ABSENT:**

Christy Jo Fogarty

**STAFF PRESENT:**

Mary Jo Anderson, Angie Becker Kudelka, Travis Germundson, Tabor Hoek, John Jaschke, Al Kean, Tim Koehler, Mary Peterson, Heather Staff, Sarah Strommen, Doug Thomas, Dave Weirens

**OTHERS PRESENT:**

Sheila Vanney, MASWCD  
Wanda Garry, USDA FSA

**CALL MEETING TO ORDER** – Chair Napstad called the meeting to order at 9:03 a.m.

## **PLEDGE OF ALLEGIANCE**

**\*\* 14-59** **ADOPTION OF AGENDA** – Moved by Sandy Hooker, seconded by Jill Crafton, to adopt the agenda as presented. *Motion passed on a voice vote.*

**\*\* 14-60** **MINUTES OF AUGUST 28, 2014 BOARD MEETING** – Rob Sip stated that the minutes incorrectly state he attended the EQB tour. Rob attended the Clean Water Council summer tour/meeting in Moorhead. Moved by Kathryn Kelly, seconded by Tom Schulz to approve the minutes of August 28, 2014 as corrected. *Motion passed on a voice vote.*

**INTRODUCTION OF NEW EMPLOYEE** – Al Kean introduced Heather Staff, Office & Administrative Specialist, located in St. Paul. Chair Napstad welcomed Heather to BWSR.

## **REPORTS**

**Chair's Report** – Brian Napstad reported that he attended the AMC annual fall legislative session in Alexandria on September 3-4. AMC's Environment & Natural Resources Policy Committee proposed legislation to improve public value of wetland restoration. Chair Napstad reported that Dave Weirens and Les Lemm will attend the WCA stakeholders meeting in Cloquet on September 25. AMC addressed BWSR's One Watershed, One Plan.

Chair Napstad attended the EQB meeting. The Minnesota Emerald Ash Borer Plan was presented to EQB. Discussions included the invasive species emerald ash borer, the challenge for the State to execute the plan, the concern for transporting wood, and the loss of ash trees. Chair Napstad stated that EQB received an update of the silica sand efforts.

**Administrative Advisory Committee (AAC)** – Chair Napstad reported that the AAC met this morning. Discussion included the FY2016-17 biennial budget process; SWCD supervisor election district change process, a resolution will come before the Board in October; and BWSR Committee issues and status.

Chair Napstad apologized for not attending the Northern Region Committee meeting on September 10, as he had a County budget hearing that same date.

**Audit and Oversight Committee** – Chair Napstad reported that the Audit and Oversight Committee has not met; possibly meet the evening before the October Board meeting.

**Executive Director's Report** – John Jaschke reviewed information in board members' packets. John provided a summary of the discussions he had with SWCD staff leadership this summer; highlighting key ideas and items for attention and action.

John reported that BWSR is a partner to the Minnesota Agricultural Water Quality Certification Pilot Program (MAWQCP) led by MDA, includes program design, oversight, implementation grants to local SWCDs, and legal recognition of MAWQCP certified agricultural operations. The National Demonstration Project proposal to the Regional Conservation Partnership Program (RCPP) receives funding from the Clean Water Fund. John stated that NRCS supports the partnership; this will be forwarded to Washington. There are three other RCPP proposals that also involve BWSR and other Minnesota agencies (Red River, Upper Mississippi, Working Grasslands).

John distributed a copy of the Clean Water Council's (CWC) final policy recommendations on Riparian Buffers and Water Retention, Storage, and Infiltration. The CWC recommends riparian buffers be funded for both local implementation and enforcement. The CWC recommends the State require all major watersheds outside the seven-county metro area to develop local comprehensive watershed management plans.

John reported that the BWSR senior management team (SMT) met on September 17-18 in Preston for a two-day retreat and southeast field tour.

Discussion followed on John's meetings with SWCDs. Rebecca Flood stated that SWCD concerns need to be addressed; how do we implement the transformation via a watershed approach of delivery of conservation on the ground. John stated that 1W1P will have the level of specificity to annually plan and organize the predictability of work and funding.

**Dispute Resolution Committee** – Travis Germundson reported that 14 appeals are pending; one new appeal received regarding a restoration order in St. Louis County. Travis provided an update on File #14-1, an appeal of a replacement plan decision in Stearns County; a verbal settlement agreement has been reached. Travis gave a brief update on File #09-10 in Aitkin County; approved with conditions, process pending. Travis reported that the Department of Administration will present a workshop at the October Board meeting regarding open meeting law compliance, a refresher to focus on board committee structure. Chair Napstad thanked Travis for his report.

**RIM Reserve & Soil Conservation Committee** – Gene Tiedemann reported that the RIM Reserve & Soil Conservation Committee met on September 16; two items are on the agenda later today.

**Water Management & Strategic Planning Committee** – Jack Ditmore reported that the Water Management & Strategic Planning Committee met last night; the Committee recommendation is on the agenda later today. The Water Management & Strategic Planning Committee will meet on December 16 at 5:30 PM.

**Drainage Work Group (DWG)** – Tom Loveall reported that the Drainage Work Group met on September 11, 2014; he provided a summary of discussion topics. Al Kean reported that BWSR has contracted with Houston Engineering, Inc. and Rinke-Noonan to work on updating the Minnesota Public Drainage Manual (MPDM). Al reported that the MPDM project will include a stakeholder advisory committee and chapter subcommittees; the DWG is soliciting interest to serve on the committees. Al provided a link to the Red River Basin Technical and Scientific Advisory Committee Briefing Paper #3 Water Management Options for Surface Drainage. <http://www.rrbdin.org/archives/4039>. The next Drainage Work Group meeting is October 9.

## **COMMITTEE RECOMMENDATIONS**

### ***Metro Region Committee***

**Proposed Rule Amendment for Metropolitan Area Local Water Management** – Doug Thomas provided background information on Minnesota Rules, Chapter 8410, govern local water management in the Twin Cities Metropolitan area. The existing rules were adopted by the Board on May 27, 1992. A Rule Advisory Committee was utilized in developing the proposed rule amendment. The rule amendment moves to a result-focused and performance-based watershed management plan. Electronic communication and the use of the Internet would be utilized. The draft rule amendment was available when the Request for Comments was noticed. Extensive stakeholder involvement in the development of the rule amendment resulted in few comments being received in response to the Request for Comments. The Metro Region Committee met on August 26, 2014 to review the draft rule amendment, the Statement of Need and Reasonableness, a Resolution and the BWSR staff recommendation. The Metro Region Committee voted

unanimously to recommend approval of the Resolution authorizing the Executive Director to proceed with the Dual Notice of Intent to Adopt Rules and to proceed with the Order to Adopt Rules if there are no modifications to the draft rule amendment other than modifications approved by the Board.

\*\* Moved by Joe Collins, seconded by Jack Ditmore, to approve the resolution as presented.

14-61 **Motion passed on a voice vote.**

#### **Northern Region Committee**

**Northern Red River Basin Local Water Management Plan Synchronization** – Tom Schulz made note of the change in date on page one of the Resolution; the date regarding Resolution #12-85 should be September 26, 2012; not 2014. Doug Thomas reported that in the interest of synchronizing water management efforts in the Northern Red River Basin, Marshall County has requested a two-year extension to their Local Water Management Plan (LWP) until December 31, 2017; Pennington County has requested a waiver to the 5-year update requirement for their LWP; Red Lake County has requested a waiver to the 5-year update requirement for their LWP; Roseau County has requested a waiver to the 5-year update requirement for their LWP; and Kittson County has requested an extension for the requirement to complete the 5-year update until December 31, 2017. These requests would enable the counties to synchronize their schedules with the WRAPS and other local government partners as they transition into One Watershed One Plan. These requests are supported by BWSR Resolution #12-85 and the BWSR Local Water Plan Extensions

\*\* Policy. Moved by Tom Schulz, seconded by Gene Tiedemann, to approve the Northern Red River Basin Local Water Management Plan Synchronization. Jack Ditmore appreciated the helpful information presented and explanation of the complex issues. **Motion passed on a voice vote.**

14-62

**Otter Tail County Water Plan Amendment** – Tom Schulz reported that Otter Tail County has completed the five-year amendment for the Local Water Management Plan. It was submitted for state agency review and will be effective until August 31, 2019. The Northern Region Committee met on September 10 and unanimously recommends approval of the five-year plan amendment. Moved by Tom Schulz, seconded by Kathryn Kelly, to approve the Otter Tail County Water Management Plan for August 31, 2014 – August 31, 2019. Otter Tail County will be required to provide a complete update of its Water Management Plan prior to August 31, 2019. **Motion passed on a voice vote.**

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14-63

**Becker County Local Water Management Plan Extension Request** – Gerald Van Amburg reported that Becker County requests an extension to their current Local Water Plan for two years until December 31, 2016. The current plan is due for a full ten-year update. The purpose of Becker County's request is staff turnover in the water plan position, as well as retirements of other staff in the SWCD. This extension will allow new staff to become more familiar with local resource issues as well as utilize developing data and information from WRAPs among other sources to compose a better plan. The Northern Region Committee unanimously recommends approval of the extension. Moved by Gerald Van Amburg, seconded by Neil Peterson, to approve the two-year extension of the Becker County Local Water Management Plan until December 31, 2016. Jack Ditmore stated that the extension process will be addressed at the upcoming Water Management & Strategic Planning Committee meeting; criteria added to include case-by-case extensions as we move forward. Rebecca Flood asked if staff retiring in 2013 have been replaced. Gerald stated that Peter Mead, water planner, has been hired at the Becker County SWCD. Gerald is confident the work will get done. **Motion passed on a voice vote.**

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14-64

**Beltrami County Comprehensive Local Water Management Plan Extension** – Neil Peterson reported that Beltrami County has a Comprehensive Local Water Management Plan that was set to expire May 28, 2013. On May 22, 2013, BWSR approved a request for a two-year extension of the Plan for Beltrami County. On September 2, 2014, the Board received a request for an additional extension from Beltrami County to synchronize the development of the Plan with other planning and assessment efforts that include the

Mississippi River (Headwaters) WRAPS process. On September 10, 2014, the Northern Region Committee met to discuss the extension request and recommends approval. The State's expectations for the extension request must be sent to Beltrami County. Moved by Neil Peterson, seconded by Tom Schulz, to approve the extension of the Beltrami County Comprehensive Local Water Plan until May 28, 2017. Discussion followed. **Motion passed on a voice vote.**

Chair Napstad apologized for not attending the Northern Region Committee meeting on September 10; as he had a County budget hearing that date.

Chair Napstad called for a break at 10:45 a.m. The meeting reconvened at 10:58 AM.

#### ***RIM Reserve & Soil Conservation Committee***

**Transitioning the RIM-WRP to the RIM Wetlands Program** – Tim Koehler reported that the RIM Reserve & Soil Conservation Committee met on September 16 to review the need and process to transition the RIM-WRP Partnership Program to the RIM Wetlands Program. The RIM-WRP Partnership has been very successful, enrolling over 35,000 acres since 2008. Changes to the Federal Farm Bill along with current RIM appropriations necessitates the need to formalize the RIM Wetlands Program which includes RIM-WRP as well as stand-alone RIM as components. The RIM Reserve & Soil Conservation Committee recommends approval of the resolution. Don Baloun, NRCS State Conservationist, sent a letter to John Jaschke regarding the RIM-WRP Partnership and changes enacted in the 2014 Farm Bill that affect the direction of the future.

Moved by Gene Tiedemann, seconded by Doug Erickson, to approve the resolution authorizing staff to:

1. Utilize appropriated RIM funds to continue to implement RIM Wetlands efforts; and
2. Target expiring CRP contracts with critical wetland restoration practices for enrollment into the RIM-Wetlands Program; and
3. Develop the RIM-Wetlands Program eligibility and sign-up procedures; and
4. Conduct landowner sign-ups and select applications for funding using funding appropriated for the RIM Wetlands Program.

**Motion passed on a voice vote.**

**2014 Conservation Reserve Enhancement Program** – Tabor Hoek introduced Wanda Garry, Conservation Reserve Program (CRP) Coordinator at USDA Farm Services Agency (FSA). Tabor reported that the RIM Reserve & Soil Conservation Committee met on September 16 to review the proposed 2014 Conservation Reserve Enhancement Program (CREP) and unanimously recommends approval. State agencies, USDA Farm Services Agency and a number of partners support the formation of a CREP in Minnesota targeted at achieving long-term restoration and protection goals of Minnesota's watersheds and natural habitat areas.

Wanda provided an explanation of the CRP; the purpose of CREP; funding under the CREP proposal; and the deadline which includes a national supplemental Environmental Impact Statement (EIS) on the Minnesota proposal; the processing could take up to seven months. Tabor explained that the CREP initiative for 100,000 acres is estimated to require approximately \$750M over the next five years. A combination of USDA CRP payments and incentives will be necessary to achieve a potential 80:20 federal to state maximum match. John Jaschke reported that he and Sarah Strommen met with FSA leadership last week to discuss the preliminary proposal, and have previously submitted a letter of intent to Washington FSA. Tom Landwehr commended staff for their efforts on this proposal; the emphasis on prioritization, setting goals, targeting the goals; agencies are working together on these issues. Tom stated that CREP, as well as all BWSR programs, is the remedy for conservation issues statewide; and it's important to recognize that role.

Tabor presented the resolution to formalize next steps. Moved by Gene Tiedemann, seconded by Steve Sunderland, to authorize staff to:

1. Pursue a CREP proposal with local, state, federal and private sector partners.

2. Identify how RIM and CRP through a CREP can best work together to achieve long-term restoration and protection of Minnesota's watersheds and natural habitat areas.

Tom Schulz stated that he approves the resolution, but is disappointed that the sensitive groundwater areas that are farmed in Hubbard County are not included. Tabor stated that RIM wellhead protection funding is available; changes can happen as discussions continue. Discussion followed. Rebecca Flood supports the proposal but noted that reasonable expectations for 100,000 acres of conservation in an approximately 20M acre area must be considered. Rob Sip stated that MDA supports the resolution, he asked about criteria. Tabor explained the CRP contract followed by RIM easement management requirements with allowable uses to be determined. **Motion passed on a voice vote.** Chair Napstad thanked Tabor and Wanda for their presentation and look forward to working with FSA.

14-67

#### **Water Planning & Strategic Planning Committee**

**One Watershed, One Plan Implementation** – Jack Ditmore reported that on June 24, 2014 the Committee reviewed and provided comment on the One Watershed One Plan - Plan Content Requirements for Pilot Watersheds document. The Committee recognized the need for additional feedback from the Local Government Water Roundtable; however, due to scheduling conflicts, the Roundtable was unable to meet until September 17, 2014. The Water Management and Strategic Planning Committee agreed to one final review of the document on September 23, 2014. Jack presented the Committee changes that include the editorial changes and weather/climate impacts.

Doug Thomas presented the ten-year plan; the operation procedures provide *how*, the plan content requires *what*. The Committee recommends approval of the One Watershed, One Plan – Plan Content Requirements for Pilot Watersheds, dated September 23, 2014. Tom Landwehr asked why statewide priorities are not addressed first. Doug stated the focus is the implementation of local plans, it is important that they are not perceived as written for the state but rather written for locals going through the process and implementing at the local level. Tom Landwehr stated that issues facing the state should identify the contribution at the local level to address the statewide significance. Doug stated that it's a point well taken. Joe Collins supports the document, it's complex but self-explanatory. Rob Sip stated that this document is well written. Moved by Jack Ditmore, seconded by Rebecca Flood, to adopt the One Watershed, One Plan – Plan Content Requirements for Pilot Watersheds. **Motion passed on a voice vote.** Jack Ditmore thanked Melissa Lewis, Doug Thomas, and committee members for their time and efforts on this. Chair Napstad thanked Jack for chairing the Committee and providing leadership.

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14-68

#### **NEW BUSINESS**

**Clean Water Roadmap** – Sarah Strommen reported that the Clean Water Roadmap's purpose is to articulate the long-term outcomes, expectations of progress, and measures of success toward our shared vision of clean, sustainably managed water resources in Minnesota. Clean Water Council members and other key stakeholders had the opportunity to provide meaningful feedback and input throughout the Roadmap development process. Environmental Initiative's facilitation work with the state agencies was completed in May 2014. Discussion followed. Sarah reported that the final Clean Water Roadmap is now on the BWSR and MPCA websites. Jack Ditmore stated that the priority goals set forth meet the local water planning requirements. Tom Landwehr appreciated the staff work on the Roadmap. He stated the importance of showing what can get done and the outcomes; in five-years \$500 million to collectively assess and clean Minnesota's water. Rebecca Flood stated that statewide funding of \$2.5 billion over 25 years; expectations are important. Chris Elvrum commented on the challenges statewide and the changes in landscape over the years. John stated the value of community awareness is not to be underestimated. Chair Napstad thanked Sarah for her presentation.

## AGENCY REPORTS

**Minnesota Department of Agriculture (MDA)** – Rob Sip distributed the brochure “Promote Pollinators in Agricultural Landscapes” for board members’ information.

**Minnesota Department of Health (MDH)** – Chris Elvrum reported that Request for Proposals (RFP) is now open for Community Public Water Supply; RFPs will open in October for Sealing of Public Wells, both programs funded by Clean Water funds.

**Minnesota Department of Natural Resources (DNR)** – Tom Landwehr attended a meeting with MDA Commissioner Dave Frederickson and Governor Dayton in Fargo regarding a controversial proposed flood management project promoted by the Fargo-Moorhead Diversion Authority. Tom reported the Diversion Authority prematurely approved a project; Governor Dayton opposed this. DNR is preparing the Minnesota Environmental Impact Statement (EIS) due to the proposed high hazard dam on the Red River. Congress authorized the project to proceed but without an appropriation. Tom stated that North Dakota has no wetland protection or drainage guidelines.

Tom reported that DNR’s Walk-in Access (WIA) Program has 20,000 acres open for public hunting from September 1 to May 31. Tom stated that DNR is developing three pilot Groundwater Management Areas (GWMAs) located in White Bear Lake, Straight River, and Bonanza Valley. The purpose of the pilot planning projects is to learn how to effectively create and establish GWMAs in other places facing groundwater management challenges.

## ADVISORY COMMENTS

**Minnesota Association of Soil & Water Conservation Districts (MASWCD)** – Sheila Vanney reported that LeAnn Buck is attending the MASWCD Leadership Program this week in Morton, MN. MASWCD, in cooperation with the U of M Extension is conducting a leadership program for SWCD supervisors and employees to build leadership skills to do effective conservation work statewide. Sheila thanked John Jaschke for his effort in meeting with SWCD leadership staff this summer. Sheila stated that MASWCD is soliciting legislative authorization for SWCDs to generate revenue to sustain operations via proposed legislation for levy authority. Sheila stated that the MASWCD Annual Convention is December 7-9, in Bloomington. Tom Landwehr suggested the Roadmap presentation at the annual convention. Chair Napstad stated that if MASWCD receives levy authority, it should allow SWCDs to be the NRBG match. Sheila stated that flexibility is in the proposed legislation. Chair Napstad thanked Sheila for her report.

**Minnesota Association of Townships (MAT)** – Sandy Hooker invited board members to attend the MAT Annual Conference November 20-22, in Duluth.

## UPCOMING MEETINGS

- Next BWSR Board Meeting, October 22, 2014, St. Paul
- BWSR Academy, October 28-30, 2014, Breezy Point, Brainerd
- Audit & Oversight Committee will meet October 21

\*\* Moved by Tom Landwehr, seconded by Neil Peterson, to adjourn the meeting at 12:58 PM.  
14-69 *Motion passed on a voice vote.*

Respectfully,

Mary Jo Anderson  
Recorder



# BOARD MEETING AGENDA ITEM

**AGENDA ITEM TITLE:** Dispute Resolution Committee Report

**Meeting Date:** October 22, 2014

**Agenda Category:**  Committee Recommendation  New Business  Old Business

**Item Type:**  Decision  Discussion  Information

**Section/Region:** Land and Water Section

**Contact:** Travis Germundson

**Prepared by:** Travis Germundson

**Reviewed by:** \_\_\_\_\_ Committee(s)

Travis Germundson/Gerald

**Presented by:** Van Amburg

Audio/Visual Equipment Needed for Agenda Item Presentation

**Attachments:**  Resolution  Order  Map  Other Supporting Information

**Fiscal/Policy Impact**

- None
- Amended Policy Requested
- New Policy Requested
- Other:
- General Fund Budget
- Capital Budget
- Outdoor Heritage Fund Budget
- Clean Water Fund Budget

**ACTION REQUESTED**

None.

**LINKS TO ADDITIONAL INFORMATION**

**SUMMARY** *(Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)*

Dispute Resolution Committee Report. The report provides a monthly update on the number of appeals filed with the BWSR.

Dispute Resolution Report  
October 10, 2014  
By: Travis Germundson

There are presently **13** appeals pending. All of the appeals involve WCA except File 10-10. There has been **no** new appeals filed since the last report (September 24<sup>th</sup> Board Meeting).

Format note: New appeals that have been filed since last report to the Board.  
~~Appeals that have been decided since last report to the Board.~~

File 14-8 (9-17-14) This is an appeal of a restoration order in St. Louis County. The appeal regards the placement of just under an acre of fill in a wetland for the construction of a private access road. No decision has been made on the appeal.

File 14-7 (6-23-14) This is an appeal of duplicate restoration orders in Otter Tail County. The appeal regards the alleged drainage alterations to a Type 4 wetland. The petitioners have filed after-the-fact wetland applications for an exemption and no-loss with the LGU concurrently with the petition. The appeal has been placed in abeyance and the restorations orders stayed until there is a final decision on the wetland applications.

File 14-6 (5-28-14) This is an appeal of a replacement plan decision by DNR Land and Minerals involving the Hibbing Taconite Mine and Stockpile Progression and Williams Creek Wetland Mitigation. The appeal regards the approval of a wetland replacement plan application for mining related activities. A similar appeal was also filed simultaneously with DNR under procedures required for permit to mine. The appeal has been placed in abeyance for completion of DNR's contested case proceedings.

File 14-5 (5-2-14) This is an appeal of an exemption determination in Kandiyohi County. The appeal regards the denial of a wetland exemption application. At issue is the wetland type determination. The appeal has been remanded for technical work and administrative proceedings.

File 14-4 (4-28-14) This is an appeal of a restoration and replacement order in McLeod County. The appeal regards alleged drainage improvements associated with the excavation of a private drainage system. At issue is a prior exemption determination. The appeal was placed in abeyance and the restoration and replacement orders stayed for the LGU to make a final decision on the after-the-fact wetland applications.

~~File 14-3 (4-17-14) This is an appeal of a restoration order in Murray County. The appeal regards alleged drainage impacts to a wetland confined on a DNR Wildlife Management Area (Degroot). The appeal was placed in abeyance and the Restoration Order stayed for the TEP to produce a revised written report adequately addressing the drainage modifications. The appeal was affirmed and the a request was made to DNR to rescind the Restoration Order~~

File 14-1 (2-3-14) This is an appeal of a replacement plan decision in Stearns County. The appeal regards the approval of a wetland replacement plan application. Previous appeals (File 12-19 and File 13-5) were remanded for further technical work and administrative proceedings, and now the current approval is being appealed. The appeal was accepted and a pre-hearing conference took place on June 2, 2014. As a result the pre-hearing conference the appeal proceedings have been placed on hold by mutual agreement for additional survey work and an on-site visit (scheduled for August 19<sup>th</sup>). A verbal settlement agreement was reached during the 2<sup>nd</sup> pre-hearing conference. A draft settlement agreement has been distributed to the parties for review and comment.

File 13-3 (3-19-13) This is an appeal of a restoration order in Big Stone County. The appeal regards impacts to DNR Public Waters and WCA wetlands on state property associated with an agricultural drainage project. The appeal has been placed in abeyance and the restoration order stayed until there is a final decision on an after-the-fact wetland application.

File 12-12 (7-16-12) This is an appeal of an exemption determination in Renville County. The appeal regards the denial of an agricultural drainage exemption associated with a 1.5 acre wetland. At issue is the wetland type determination. A previous appeal (File 12-5) was remanded for further technical evaluation and administrative proceedings, and now the current approval is being appealed. A verbal settlement agreement has since been reached that includes submittal of a replacement plan application. The appeal has been placed in abeyance by mutual agreement to determine the viability of a wetland replacement plan application.

File 11-1 (1-20-11) This is an appeal of a restoration order in Hennepin County. The appeal regards the filling of approximately 1.77 acres of wetland and 0.69 acres of excavation. The appeal has been placed in abeyance and the restoration order stayed until there is a final decision on an after-the-fact wetland application and confirmation of required mitigation.

File 10-10 (6-10-10) This is an appeal filed under Minn. Stat. 103D.535 regarding an order of the managers of the Wild Rice Watershed District not to proceed with the Upper Becker Dam Enhancement Project as proposed. Appeals filed under 103D.535 require that the Board follow the Administrative Procedures Act. The Act requires that the hearing be conducted by an Administrative Laws Judge through the Office of Administrative Hearings. A mediated settlement agreement was reached with the condition that if the watershed district fails to carry out Option D the appeal shall go forward. The appeal has been placed in abeyance.

File 10-7 (2-19-10) This is an appeal of a restoration order in Stearns County. The appeal regards draining and filling impacts to approximately 18.44 acres of Type 2/3 wetland and 3.06 acres of Type 2 wetland. The appeal has been placed in abeyance and the restoration order stayed for submittal of “as built” or project information pertaining to a public drainage system. A portion of the site has been restored and it appears the landowner is committed to restoring the remaining areas.

File 09-10 (7-9-09) This is an appeal of a banking plan application in Aitkin County. The appeal regards the LGU’s denial of a banking plan application to restore 427.5 acres of wetlands through the use of exceptional natural resource value. The appeal has been accepted and pre-hearing conferences convened on October 13 and 30, and December 14, 2009. Settlement discussions are on hold while the appellant addresses permitting issues with the Corps of Engineers. The appeal has been placed in abeyance by mutual agreement. A revised wetland bank plan application has been approved with conditions. Those conditions require the approval of partial ditch abandonment along with a Conditional Use Permit for alterations in the floodplain.

File 08-9. (03/06/08) This is an appeal of a replacement order in Pine County. The appeal regards impacts to approximately 11.26 acres of wetland. The replacement order has been stayed and the appeal has been placed in abeyance pending disposition with the U.S. Dept of Justice. A pending verbal settlement agreement is in place as a result of court ordered mediation.

### Summary Table

Type of Decision	Total for Calendar Year 2013	Total for Calendar Year 2014
Order in favor of appellant		2
Order not in favor of appellant	2	
Order Modified	1	
Order Remanded	4	1
Order Place Appeal in Abeyance	2	3
Negotiated Settlement	3	
Withdrawn/Dismissed	1	

**NEW BUSINESS**

1. 2014 Grants Monitoring Report – Tim Dykstal – ***INFORMATION ITEM***
2. Open Meeting Law Workshop – Stacie Christensen, Department of Administration - ***INFORMATION ITEM***
3. BWSR Pollinator Initiative and Tools – Dan Shaw – ***INFORMATION ITEM***
4. 2015 Proposed BWSR Board Meeting Schedule – John Jaschke – ***DECISION ITEM***



# BOARD MEETING AGENDA ITEM

**AGENDA ITEM TITLE:** 2014 Grants Monitoring Report

**Meeting Date:** \_\_\_\_\_

**Agenda Category:**  Committee Recommendation  New Business  Old Business

**Item Type:**  Decision  Discussion  Information

**Section/Region:** Fiscal Compliance/Organizational Effectiveness Section

**Contact:** Tim Dykstal

**Prepared by:** Tim Dykstal

**Reviewed by:** \_\_\_\_\_ Committee(s)

**Presented by:** Tim Dykstal

**Audio/Visual Equipment Needed for Agenda Item Presentation**

**Attachments:**  Resolution  Order  Map  Other Supporting Information

**Fiscal/Policy Impact**

- None
- Amended Policy Requested
- New Policy Requested
- Other:
- General Fund Budget
- Capital Budget
- Outdoor Heritage Fund Budget
- Clean Water Fund Budget

**ACTION REQUESTED**

None. Information only.

**LINKS TO ADDITIONAL INFORMATION**

See attached report.

**SUMMARY** *(Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)*

On June 22, 2011, to ensure its compliance with Office of Grants Management policies established by the Department of Administration, the Board adopted the Grants Monitoring, Reconciliation and Verification Policy. The policy calls for a report on grants monitoring activities to be delivered to the Board annually. This 2014 report includes data on the monitoring of 2013 grant activity that occurred by the February 3, 2014 reporting deadline. The report will also include data on the grant verification visits that are an important part of the overall policy, and look ahead to the next steps in grants monitoring, reconciliation, and verification in BWSR.



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# 2014 Grants Monitoring, Reconciliation and Verification Report

October 22, 2014

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**Minnesota Board of Water and Soil Resources**  
520 Lafayette Road North  
St. Paul, MN 55155  
651-296-3767  
[www.bwsr.state.mn.us](http://www.bwsr.state.mn.us)

## Introduction

On June 22, 2011 the Board adopted the Grants Monitoring, Reconciliation and Verification Policy (GMRVP). The policy provided that:

- BWSR staff will annually monitor all grants;
- Competitive conservation program grants will be paid in three scheduled payments; and,
- Financial verification of grant reconciliations will be performed on ten percent of all BWSR grants annually.

This policy was implemented beginning in Fiscal Year (FY) 2012. The implementation plan provided that the BWSR Grants Administrator will annually present a grants monitoring report to the BWSR Board.

## Grants Monitoring

Grants “monitoring” is defined in the policy as the review and documenting of the grant recipient’s progress implementing the grant and complying with the grant agreement. Grants monitoring is an ongoing process, but is formally required when BWSR staff review and approve all required annual reports. The monitoring deadline for FY 2012 grants that expired on June 30, 2013, was August 1, 2013. For all other open grants with activity that occurred in calendar year 2013, the monitoring deadline was February 3, 2014.

Monitoring of 2014 Grants Activity, FY 2013 Grants				
Number of Grants Issued	Number of Grants With Reporting in eLINK Required	Number of Grants Reported	Number of Grants Monitored	Percentage of Grants Monitored
865	844	833	809	95.9

These data represent a considerable improvement in the quantity of grants monitoring over the data collected the past two years. According to data generated for this report, 69.5 percent of FY 2012 grants received some level of monitoring. Reasons for the improvement may include more consistent and clear communication around expectations of grants monitoring, or enhancements in BWSR’s ability to capture monitoring activity via the new eLINK system. With the new, more reliable eLINK, data on grants monitoring should be consistently presented, going forward.

Grants monitoring that occurs throughout the year--conversations, phone calls, emails, and other contacts that BWSR staff have with grant recipients about the progress on their grants--is documented in an eLINK journal. The data reported above do not capture this informal monitoring, only the status changes that are triggered when a BWSR staff member reviews a report in eLINK.

## Grant Verification Site Visits

The heart of the Grants Monitoring, Reconciliation and Verification policy is the grant verification site visit. Agency policy is to conduct grant verifications on ten percent of all BWSR grants annually.

During a grant verification site visit, BWSR checks what a grant recipient has received in grant funds (revenue) against what the recipient has spent—and matched--on local programs, operations, and projects (expenditures). The central question in a verification visit is whether expenditures match revenue. If they do, the grant is reconciled. During the site visit, BWSR staff also check whether the terms of grant payments--as stated in the grant agreement, the BWSR *Grant Administration Manual*, and all applicable state rules and regulations--have been complied with. The grant recipient’s internal control environment is also checked.

Regional Supervisors selected the following counties for calendar year 2014 verification site visits of FY 2012 grants: Blue Earth, Chippewa, Mower, Pennington, Pine, Ramsey, Rock, Stevens, and Wadena. Those visits were conducted January through April 2014.

- 24 local governments (LGUs) were verified within those 9 counties, and 85 of 927 FY 2012 grants (9.17%) were verified.
- The total amount of grant funding verified was \$3,969,034, which represents 11.84% of the total amount of grant funds disbursed in FY 2012.

Results from seven of the nine counties have been completed. Within those seven counties:

- 22 findings were issued.
  - Nine LGUs had findings.
  - Ten LGUs did not have findings.
- 70 observations were noted.

Results from the remaining two counties are still being processed.

A finding is a violation of statute, rule, policy, or grant agreement. An example of a finding detected during grant verification is grant funds being used to pay expenses that were incurred before the grant was executed, or failing to adequately document that grant funds were entirely expended within the grant period. A more technical finding is a County not making the required transfer of Wetland Conservation Act funds to a Soil and Water Conservation District (SWCD) within the 30 days specified by the grant agreement. Findings require the grant recipient to submit a corrective action plan to BWSR, and to have it approved.

An observation is a departure from required administrative procedures, or a departure from recommended administrative procedures. An example of an observation is the lack of verifiable tracking of the staff time charged to a grant, or costs not being allocated consistently to grants. Observations suggest changes that do not require a formal response, but may be revisited in a future financial reconciliation or grant verification, and repeated departures from required procedures may result in future findings.

On the positive side, grants compliance specialists note when a grant recipient's financial records are in good order. Site visits are also an opportunity for LGUs to share their accomplishments under the grant with the entire verification team, which includes Board Conservationists and other BWSR staff members.

The attached table summarizes the status and results of the calendar year 2014 visits, and characterizes the findings and observations.

## Training Events

The greatest "upgrade" to grants compliance efforts at BWSR in 2014 was the hiring of two "Grants Compliance Specialists" (GCSs) at the end of 2013. The GCSs are regionally-based, one in the Northern Region (Brainerd) and one in the Southern (Mankato). In addition to leading the verification site visits in their regions, the GCSs assist Board Conservationists (BCs) and Clean Water Specialists in ensuring compliance to grant agreements beyond strictly financial matters. They also frequently serve as consultants to partners who want to institute best practices in financial management within their local governments. During 2014, the GCSs traveled throughout their regions to conduct many training events, some informal (like accompanying a BC on regularly scheduled visit to an LGU), some more organized. Examples of the latter were the "Cradle to Grave" grants workshops held across the Northern Region in July. Forty-two participants from 20 local government offices attended four different workshops held across the region. The workshops covered general administration of non-competitive grants from beginning to end, and featured presentations, activities, and discussions on topics from grant agreements to eLINK to website reporting and everything in-between.

## Financial Oversight Work Group

At the end of April, BWSR announced the formulation of a work group to evaluate, recommend adjustments to, and develop guidance for the GMRVP. The Policy increased the financial oversight that it exercises over its local partners, but has at times taxed the time and patience of grant recipients, and some have commented that the BWSR's financial guidance does not fully account for the costs of doing business, especially those of SWCDs. In addition, the Policy itself is three years old, and it is a good time to evaluate it and see if it can be improved.

One of the first tasks of this work group was to convene two small but representative "focus groups" of local government staff members. One focus group met June 24 in St. Cloud; the second met June 26 in Mankato.

The work group's goal is to approve and communicate adjustments to the GMRVP by the time of the BWSR Academy, at the end of October 2014.

## Next Steps

Grants compliance steps to be taken in the coming year include:

- Conducting the next round of grant verification site visits.
- Completing the adjustments to the GMRVP, and updating the guidance in the Grants Administration Manual.
- Preparing a Financial Reconciliation Plan, to consolidate and update BWSR's compliance with Office of Grants Management Policies.

2014 Grant Verification Site Visits  
for Fiscal Year 2012 Grants

County	LGU	Date of Site Visit	Status	Completion or Projected Completion Date	Verification Team Members	Comments
Chippewa	County	1/13/2014	Complete	6/18/2014	Dave Sili, Tim Dykstal, Julie Krebs, Dave Weirens	Three findings; corrective action plan accepted; now in compliance.
	SWCD					Six findings; corrective action plan accepted; now in compliance.
Rock	LMO	2/19/2014	Complete	5/6/2014	Mark Hiles, Tim Dykstal, Julie Krebs	One finding; corrective plan accepted; now in compliance.
	SWCD					In compliance; financial records in good order.
Mower	County	3/17/2014	Complete	8/14/2014	Steve Lawler, Julie Krebs, Marcey Westrick	Four findings; corrective action plan issued.
	SWCD					Three findings; corrective action plan issued.
	Cedar River Watershed District					One finding; corrective action plan issued.
Blue Earth	County	4/28/2014	Complete	7/25/2014	Chris Hughes, Julie Krebs, Brian Dwight, Jeannette Austin	In compliance; financial records in good order.
	SWCD			7/25/2014		In compliance; financial records in good order.
	Area 6-South Cen TS Area	4/29/2014		10/1/2014	Chris Hughes, Julie Krebs	Two findings; corrective action plan issued.
Ramsey	Ramsey-Washington Metro WD	3/18/2014	Complete	9/24/2014	Mary Peterson, Tim Dykstal, Brad Wezney, Gwen Steel, Angie Becker Kudelka	In compliance; financial records in good order.
	Capital Region WD		Complete			In compliance; financial records in good order.
	Conservation Corps MN & IA		Complete			In compliance; financial records in good order.
Pennington	Ramsey Conservation District	3/19/2014	Complete	10/2/2014		In compliance; financial records in good order.
	Vadnais Lake Area WMO		Complete	9/26/2014		In compliance; financial records in good order.
	County	1/24/2014	Complete	8/12/2014	Matt Fischer, Tim Dykstal, Jeannette Austin	In compliance; financial records in good order.
Wadena	County	2/24/2014	Complete	9/18/2014	Chad Severtz, Tim Dykstal, Jeannette Austin, Jeff Hrubes	One finding; corrective action plan due 10/9/2014.
	SWCD			8/12/2014		One finding; corrective action plan accepted.
	County	3/12/2014	In process	10/14/2014	Pete Waller, Jeannette Austin, Brett Arne, Julie Krebs	In compliance; financial records in good order.
Stevens	County	3/12/2014	In process	10/14/2014		
	SWCD			10/14/2014		
	Pomme de Terre River Asn JP8			10/14/2014		
Pine	County	4/17/2014	In process	10/28/2014	Ryan Hughes, Jeannette Austin, Tim Dykstal	
	SWCD			10/28/2014		

Table prepared by Tim Dykstal, Jeannette Austin, Julie Krebs for annual Grants Monitoring Report, 10/22/2014



# BOARD MEETING AGENDA ITEM

AGENDA ITEM TITLE:

Open Meeting Law Workshop

Meeting Date: 10/22/14

Agenda Category:  Committee Recommendation  New Business  Old Business

Item Type:  Decision  Discussion  Information

Section/Region: Land and Water

Contact: Travis Germundson  
Travis Germundson/Stacie Christensen

Prepared by: Christensen

Reviewed by: None Committee(s)

Presented by: Stacie Christensen, Department of Administration

Audio/Visual Equipment Needed for Agenda Item Presentation

Attachments:  Resolution  Order  Map  Other Supporting Information

Fiscal/Policy Impact

None  General Fund Budget

Amended Policy Requested  Capital Budget

New Policy Requested  Outdoor Heritage Fund Budget

Other:  Clean Water Fund Budget

## ACTION REQUESTED

## LINKS TO ADDITIONAL INFORMATION

Open Meeting Law - Minnesota Statute Chapter 13D

<https://www.revisor.mn.gov/statutes/?id=13D>

Informational Brief MN House of Representatives

<http://www.house.leg.state.mn.us/hrd/pubs/openmtg.pdf>

## SUMMARY (Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)

This presentation will cover general background on Minnesota’s Open Meeting Law, including meeting notice requirements, what meetings must be closed, and when the Open Meeting Law doesn’t apply. It will also cover specific topics related to conferences and trainings, committee meetings and interagency task forces, and meetings held in secure buildings. In addition, there will be ample time to cover specific questions from members.



# BOARD MEETING AGENDA ITEM

**AGENDA ITEM TITLE:** BWSR Pollinator Initiative and Tools

**Meeting Date:** 10-22-14

**Agenda Category:**  Committee Recommendation  New Business  Old Business

**Item Type:**  Decision  Discussion  Information

**Section/Region:** Technical Services

**Contact:** \_\_\_\_\_

**Prepared by:** Dan Shaw

**Reviewed by:** \_\_\_\_\_ Committee(s)

**Presented by:** Dan Shaw

**X Audio/Visual Equipment Needed for Agenda Item Presentation**

**Attachments:**  Resolution  Order  Map  Other Supporting Information

**Fiscal/Policy Impact**

- None  General Fund Budget
- Amended Policy Requested  Capital Budget
- New Policy Requested  Outdoor Heritage Fund Budget
- Other:  Clean Water Fund Budget

**ACTION REQUESTED**

**LINKS TO ADDITIONAL INFORMATION**

<http://www.bwsr.state.mn.us/practices/pollinator/index.html>

**SUMMARY** *(Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)*

In 2013, the Minnesota Board of Water and Soil Resources (BWSR) Technical Services staff started to develop resources to assist local government partners in supporting pollinator habitat in their areas. A Pollinator Plan was developed in April of 2014 that detailed our agency’s efforts to date, and this month BWSR launched a pollinator initiative and webpage to provide additional pollinator resources for our conservation partners.

The new website provides guidance and support for incorporating native pollinator habitat into BWSR’s existing programs. A new “Pollinator Toolbox” provides resources for local government partners – and interested members of the public – so that they can incorporate pollinator-friendly practices in their local conservation projects. It includes peer-to-peer resources, examples of success stories, and how-tos covering everything from selecting seed resources to planting to maintaining these vital pollinator habitats (8 components).



# Partnering for Pollinators

## October 2014 Snapshots

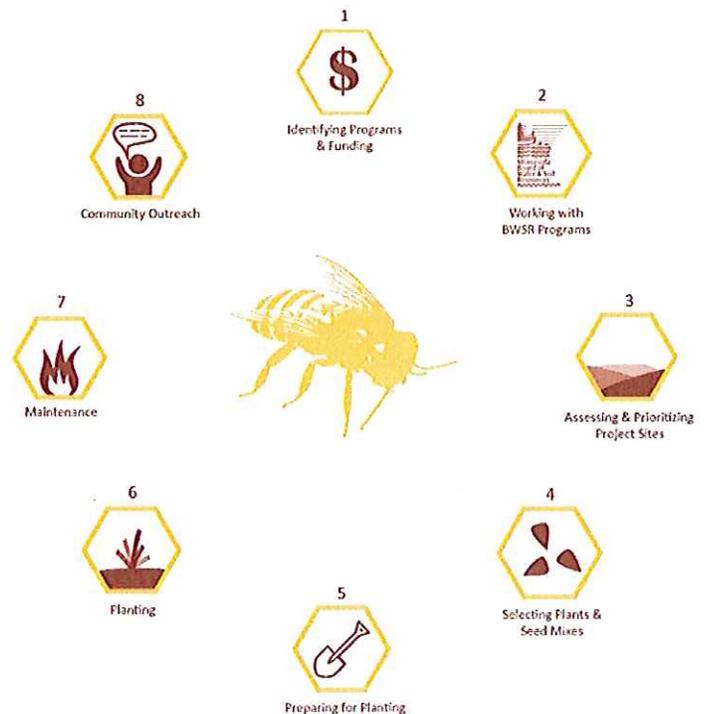
Bees, butterflies, beetles and birds: a diverse group of species that all have at least one thing in common – they play an important role as pollinators. Pollinators have been in the spotlight lately because their declining populations have been met with great concern by conservation professionals, legislators, and the public. While we sometimes think of bees and flies as a nuisance, the truth is the work they do provides the foundation for food production, food webs, and native plant populations. Simply put, we need pollinators for the continued health of our ecosystems.

In 2013, the Minnesota Board of Water and Soil Resources (BWSR) Technical Services staff started to develop resources to assist local government partners in supporting pollinator habitat in their areas. A Pollinator Plan was developed in April of 2014 that detailed our agency’s efforts to date, and this month BWSR launched a pollinator initiative and webpage to provide additional pollinator resources for our conservation partners.

BWSR’s Landscape Ecologist, Dan Shaw, who led the development of the resource, says the tools are the part of the agency’s collaborative work with local partners. “The guidance and resources available through the website gives local conservation professionals another set of tools to help boost Minnesota’s native pollinator populations. We worked closely with local partners to identify the information that would be most useful as they incorporate pollinator habitat into their restoration and conservation projects.”

The new website provides guidance and support for incorporating native pollinator habitat into BWSR’s existing programs. A new pollinator “toolbox” has a wealth of resources for local government partners – and interested members of the public – so that they can incorporate pollinator-friendly practices in their local conservation projects. It includes peer-to-peer resources, examples of success stories, and how-tos covering everything from selecting seed resources to planting to maintaining these vital pollinator habitats.

“BWSR’s tools focus on the habitat needs of Minnesota’s vulnerable native pollinator populations, an incredibly helpful resource for



*BWSR’s Pollinator Toolbox has a number of resources for those interested in developing pollinator-friendly habitats.*

local conservation professionals,” Stearns County Soil and Water Conservation District Urban Conservationist Carrie Raber said. “It’s the first of its kind to combine all of these different pieces of the pollinator puzzle in one easily accessible place.”

Incorporating pollinator-friendly habitat into new and existing conservation projects is an important step in helping to stabilize these populations. The webpage is a resource that will continue to expand and grow. Much like, we hope, Minnesota’s pollinators.

You can find the new webpage at: <http://www.bwsr.state.mn.us/practices/pollinator/index.html>.



# BOARD MEETING AGENDA ITEM

**AGENDA ITEM TITLE:** 2015 Proposed BWSR Board Meeting Schedule

**Meeting Date:** October 22, 2014

**Agenda Category:**  Committee Recommendation     New Business     Old Business

**Item Type:**  Decision     Discussion     Information

**Section/Region:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Prepared by:** Mary Jo Anderson

**Reviewed by:** John Jaschke    Committee(s)

**Presented by:** John Jaschke

Audio/Visual Equipment Needed for Agenda Item Presentation

**Attachments:**     Resolution     Order     Map     Other Supporting Information

**Fiscal/Policy Impact**

- None
- Amended Policy Requested
- New Policy Requested
- Other:
- General Fund Budget
- Capital Budget
- Outdoor Heritage Fund Budget
- Clean Water Fund Budget

**ACTION REQUESTED**

Approval of the proposed 2015 BWSR Board Meeting dates.

**LINKS TO ADDITIONAL INFORMATION**

**SUMMARY** *(Consider: history, reason for consideration now, alternatives evaluated, basis for recommendation)*

The BWSR Board meets the fourth Wednesday of each month unless noted on the attached 2015 BWSR Board Meeting Schedule.



Board Resolution # \_\_\_\_\_

## 2015 Proposed BWSR Board Meeting Schedule

*(Fourth Wednesday of the month unless noted)*

January 28

February – no meeting

March 25

April 22

May 27

June 24

July – no meeting

August 26 - 27 Tour and Meeting

September 23

October 28

November – no meeting

December 16

Date \_\_\_\_\_

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Brian Napstad, Chair  
Minnesota Board of Water and Soil Resources