



# SWCD Local Capacity Services

## BWSR Grant Profile

November 25, 2015

This non-competitive CWF grant invests in building the capacity of local soil and water conservation districts. The grant targets four resource concern areas—Soil Erosion, Riparian Zone Management, Water Storage and Treatment, and Excess Nutrients—and supports increased capacity by funding expenses in the following categories: Staffing, Cost Share/Incentives, Technology/Capital Equipment, and Operations. Grantees completed an initial request identifying their funding needs and the connection to their state approved, locally adopted plan.

### Reporting Overview

A workplan must be approved before work can begin on this grant. The workplan should be developed in eLINK; please reference the eLINK Guidance Document “Creating a SWCD Local Capacity Services Grant Workplan,” available under the eLINK Guidance section at <http://bwsr.state.mn.us/outreach/eLINK/>. The workplan will lock upon submittal to BWSR for approval, preventing edits to the approved budget but allowing you to enter expenses and reporting details as work is completed. If you need make revisions to the workplan after it has been approved and locked, please consult with your Board Conservationist.

Grant recipients are required to report on grant outcomes, activities, and accomplishments in eLINK according to the requirements outlined in the grant agreement and policies within BWSR’s Grants Administration Manual. Clean Water Fund grant agreements stipulate that the grantee must “comply with requirements for project signage.” The logo may be displayed on legacy-funded construction projects; at access points to any land or water resources restored, protected, or enhanced through Legacy funds; or on printed and other materials funded with money from one or more of the funds. The Legacy logo should be prominently displayed on the grantee’s website.



### eLINK Reporting Requirements

**Type:** Clean Water Fund – Subject to all CWF requirements, including use of the Legacy logo.

**Administered by:** BWSR

**Application completed in eLINK?** No

**Proposed Indicators in Application:** No

**Grant Agreement distributed through eLINK:** Yes

**Exempt from eLINK reporting:** No

**Additional Report Attachment:** No

**Non-eLINK reporting required:** No

**Workplan:** Yes

**Match Requirement:** None

**Activity Details (Practices & Indicators):** No

**Mapping:** Yes

**Rates & Hours:** Yes – use this tool in eLINK to calculate Full Time Employees funded through the grant

**Expenses:** Yes

**Actual Results:** Yes

**Payment Schedule:** 100% Advance Payment